Tip Sheet for Data Collection

Regular Positive Communication
Communication Logs

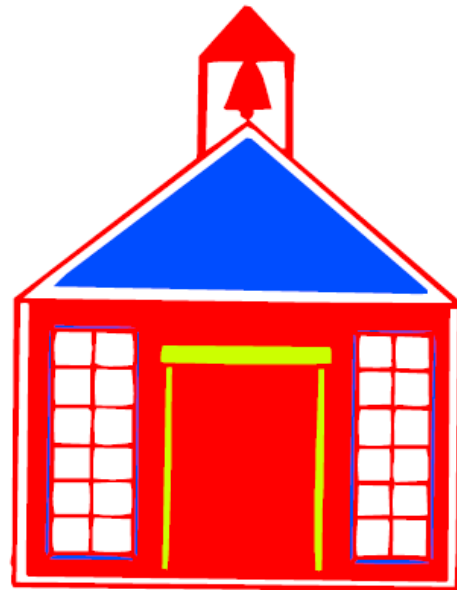**If your Vital Behavior is: "Teacher and family will discuss and plan for regular positive communication based on the child's progress home/community activities, or as a way of seeking parent input by preferred method of communication."** **E2P Partnership Guide VB3**

If your Vital Behavior is: "Teacher will send home monthly/qtr progress report regarding students IEP goals and family and student will review report together, sending notes/concerns/questions back to teacher." **E2P Partnerships Guide VB1**

From the Pacer Center Communication Guide. These could be the questions that parents track to gauge success. Create a log sheet or quarterly survey form with these questions to use for data collection.

- What are my child's strengths and weaknesses?
- Is my child doing work at or above grade level?
- Does the work show effort? (Ask for examples of work completed by your child.)
- Does my child hand in homework on time and is it complete?
- How are grades determined? How is my child being evaluated?
- Does my child work better in groups or alone?

Other options: See samples of the Parent Communication Log or the Weekly Progress Report on the back. These forms can be downloaded from the Learning Curve.

Weekly Progress Report

Name: _____ Date: _____

Behavior:	Study/Work Habits:
❑ Excellent ❑ Very Good ❑ Good ❑ Needs improvement ❑ Unsatisfactory	❑ Works independently and completes all work. ❑ Needs some assistance but completes work. ❑ Needs much assistance and takes too long to complete work. ❑ Gets distracted easily and does not complete work. ••• ❑ Puts forth much effort and does work neatly. ❑ Does not put forth effort and does work carelessly.

Math:

❑ Excellent
❑ Very Good
❑ Good
❑ Needs improvement
❑ Unsatisfactory

_____
_____
_____
_____

Reading:

❑ Excellent
❑ Very Good
❑ Good
❑ Needs improvement
❑ Unsatisfactory

_____
_____
_____
_____

Writing:

❑ Excellent
❑ Very Good
❑ Good
❑ Needs improvement
❑ Unsatisfactory

_____
_____
_____
_____
_____

_____
Parent Signature

Comments:

parent communication log

Student's Name: _____ Grade: _____

Parents' or Guardians' Name(s)

_____

_____

Phone # _____ or _____

Email_____

_____

Date	How	Who
Notes		

Date	How	Who
Notes		

Date	How	Who
Notes		